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BUTLER MANUFACTURING CO

Form 11-K

June 28, 2002

SECURITIES AND EXCHANGE COMMISSION

WASHINGTON, D.C. 20549

FORM 11-K

ANNUAL REPORT PURSUANT TO SECTION 15(D) OF THE

SECURITIES EXCHANGE ACT OF 1934

For the fiscal year ended December 2001

Commission File # 001-12335

Butler Manufacturing Company  
401(k) Employee Savings Trust (BEST) Plan

Butler Manufacturing Company  
1540 Genessee Street  
Kansas City, MO 64102

INDEPENDENT AUDITORS' REPORT

The Retirement Administrative Committee  
Butler Manufacturing Company:

We have audited the accompanying statement of net assets available for benefits of the Butler Manufacturing Company 401(k) Employee Savings Trust Plan as of December 31, 2001 and the related statement of changes in net assets available for benefits for the year then ended. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits as of December 31, 2001 and the changes in net assets available for benefits for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

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/s/ KPMG LLP

Kansas City, Missouri  
June 14, 2002

1

THIS REPORT IS A COPY OF A PREVIOUSLY ISSUED ANDERSEN REPORT AND HAS NOT BEEN REISSUED BY ANDERSEN.

## REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

To the Retirement Administrative Committee of  
Butler Manufacturing Company:

We have audited the accompanying statements of net assets available for benefits of the Butler Manufacturing Company 401(k) Employee Savings Trust Plan as of December 31, 2000 and 1999, and the related statements of changes in net assets available for benefits for the years then ended. These financial statements and schedule referred to below are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements and schedule based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits of the Plan as of December 31, 2000 and 1999, and the changes in net assets available for benefits for the years then ended, in conformity with accounting principles generally accepted in the United States.

Our audits were performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedule of assets held at end of year as of December 31, 2000, is presented for purposes of additional analysis and is not a required part of the basic financial statements, but is supplementary information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. The supplemental schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

/s/ Arthur Andersen LLP

Kansas City, Missouri,  
June 8, 2001

2

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BUTLER MANUFACTURING COMPANY 401(k) EMPLOYEE  
SAVINGS TRUST PLAN

Statements of Net Assets Available for Benefits  
December 31, 2001 and 2000

	2001	2000
	-----	-----
Assets:		
Investments:		
Fidelity Management Trust Company:		
Managed Income Portfolio	\$10,393,045	9,474,209
Puritan Fund	12,575,473	12,195,159
Magellan Fund	30,561,900	33,739,591
Equity Income Fund	12,507,685	12,371,815
Retirement Money Market Trust	11,038,879	10,909,628
Aggressive Growth Fund	2,946,816	4,839,254
Diversified International	1,480,318	1,695,343
Freedom 2000 Funds	2,695,253	2,494,776
Spartan U.S. Equity Index	1,245,801	1,194,864
Other	583,793	406,384
Butler common stock fund	3,205,368	2,458,813
Participant loans outstanding	2,664,630	2,675,823
	-----	-----
Total investments	91,898,961	94,455,659
Receivables:		
Employee contributions receivable	553,335	827,690
Employer contributions receivable	1,663,035	1,654,832
	-----	-----
Total receivables	2,216,370	2,482,522
	-----	-----
Net assets available for benefits	\$94,115,331	96,938,181
	=====	=====

See accompanying notes to financial statements.

3

BUTLER MANUFACTURING COMPANY  
401(k) EMPLOYEE SAVINGS TRUST PLAN

Statements of Changes in Net Assets Available for Benefits

Years ended December 31, 2001 and 2000

	2001	2000
	-----	-----
Contributions:		
Employee	\$ 8,093,537	8,276,782
Employer	1,661,743	1,654,832

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Rollover	52,760	281,106
	-----	-----
Total contributions	9,808,040	10,212,720
Income:		
Net depreciation in fair value of investments	(8,949,717)	(8,260,499)
Interest and dividends	2,947,921	5,674,742
Other:		
Distributions	(6,557,765)	(7,577,060)
Fees	(71,430)	(71,578)
Net transfers from (to) another employer-sponsored fund	101	(17,226)
	-----	-----
Decrease in net assets available for benefits	(2,822,850)	(38,901)
Net assets available for benefits, beginning of year	96,938,181	96,977,082
	-----	-----
Net assets available for benefits, end of year	\$ 94,115,331	96,938,181
	=====	=====

See accompanying notes to financial statements.

4

BUTLER MANUFACTURING COMPANY  
401(k) EMPLOYEE SAVINGS TRUST PLAN

Notes to Financial Statements

December 31, 2001 and 2000

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) GENERAL

Effective March 1, 1987, Butler Manufacturing Company (the Company) established the 401(k) Employee Savings Trust Plan (the Plan), which is administered by the administrative committee. The investments of the Plan are in the custody of Fidelity Institutional Retirement Services Company (Custodian). The trustee of the Plan is the Fidelity Management Trust Company (Fidelity) which has been appointed by the administrative committee and thereby holds all assets of the Plan in the Butler Master Savings Plan Trust (Master Trust).

The following brief description of the Plan is provided for general information purposes only. Participants should refer to the plan document for more complete information.

(b) BASIS OF PRESENTATION

The accompanying financial statements have been prepared on the accrual basis of accounting and present the net assets available for benefits and changes in net assets available for benefits.

(c) ASSETS HELD IN MASTER TRUST

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All assets of the Plan are held in the Master Trust and are specifically allocated to each individual plan by participant. Plan assets and changes in plan assets held in trust have been reported by the trustee based on the fair value of the investments.

The fair value of marketable securities is based upon quotations from national securities exchanges; where marketable securities are not listed on an exchange, quotations are obtained from brokerage firms. When the fair value of securities is not available, the securities are stated at their estimated fair value. Securities transactions are accounted for on the trade date.

### (d) FEES AND EXPENSES

The expenses incurred by the administrative committee of the Plan in administering plan activity and the expenses incurred by Fidelity in administering the trust may be paid from the assets of the Plan or by the Company, as the Company elects.

### (e) ELIGIBILITY

All full-time salaried and nonunion hourly employees are eligible to participate in the Plan.

### (f) VESTING

All eligible employees participating in the Plan are immediately 100% vested in employer and employee contributions.

5

BUTLER MANUFACTURING COMPANY  
401(k) EMPLOYEE SAVINGS TRUST PLAN

Notes to Financial Statements

December 31, 2001 and 2000

### (g) TERMINATION

The Plan may be terminated at any time with the approval of the Company's board of directors. If the Plan is terminated, each participant's account balance will be, at the discretion of the Company, distributed in a lump sum or held in trust to be distributed upon each participant's retirement, death, disability, or termination of employment.

### (h) USE OF ESTIMATES

The Plan utilizes a number of estimates and assumptions relating to the reporting of assets and liabilities and the disclosure of contingent assets and liabilities to prepare these financial statements in conformity with accounting principles generally accepted in the United States of America. Actual results could differ from those estimates.

## (2) CONTRIBUTIONS

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Employees may contribute to the Plan from 1% to 15% of their compensation in 1% increments, subject to applicable IRS regulations. Participants may direct investments of their contribution in 1% increments among the funds established by the Company. At the discretion of the Company's board of directors and based on the Company's profitability, the Company can elect to match employee contributions in an amount no greater than 30%. This match is limited to 6% of employee contributions and one-third of all company-matching contributions shall be invested in the Butler Common Stock Fund. Such investments shall remain in the Butler Common Stock Fund until the participant's termination of employment. This match is applicable only to employees who are active employees on December 31, except in cases of retirement, disability, or death.

### (3) DISTRIBUTIONS

If a participant retires on or after attaining age 55, becomes totally or permanently disabled, dies, or terminates employment for any other reason, the full value of the account becomes distributable. If the value of the amount distributable exceeds \$5,000, the distribution cannot be made until the participant reaches age 65 or gives consent to the distribution. All distributions must be made prior to April 1 of the calendar year immediately following the date the participant reaches age 70 1/2, even if still employed. All distributions shall be made in a single payment of cash.

Distributions payable to vested participants at December 31, 2001 was \$365,078. These distributions are included in net assets available for benefits in the accompanying financial statements, however, they are recorded as a liability of the Plan for purposes of the Plan's Form 5500.

### (4) IN-SERVICE WITHDRAWALS

Employee contributions, in part or in total, may be withdrawn for extreme financial hardships. Such financial hardships include college costs, excessive medical expenses, or the purchase of a principal residence, or to prevent eviction from a principal residence.

6

BUTLER MANUFACTURING COMPANY  
401(k) EMPLOYEE SAVINGS TRUST PLAN

Notes to Financial Statements

December 31, 2001 and 2000

### (5) LOANS TO PARTICIPANTS

At the discretion of the administrative committee, loans may be made to a participant up to the lesser of \$50,000 or 50% of the value of the participant's account. No loan may be for an amount less than \$1,000. Loans are secured by an assignment of the participant's total account balance in the Plan. Loan maturities may not be less than one year nor exceed five years, except for home loans. Interest rates will be set by the administrative committee in accordance with uniform procedures consistently applied in a manner, which does not discriminate in favor of officers, shareholders, or highly compensated participants.

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(6) ASSETS HELD IN MASTER TRUST

The net assets of the Master Trust available for all participating plans at December 31 were as follows:

	2001
	-----
Assets:	
Investments:	
Short-term investments	\$ 12,657,351
Fixed income funds	11,868,079
Domestic equities funds	68,108,401
International equities funds	1,507,679
Butler common stock fund	3,321,973
Participating loans outstanding, at interest rates ranging from 9.0% to 10.0%	3,161,823
	-----
	100,625,306
Receivables:	
Employee contribution receivable	619,833
Employer contribution receivable	1,663,035
	-----
Total investments	\$102,908,174
	=====

7

BUTLER MANUFACTURING COMPANY  
401(k) EMPLOYEE SAVINGS TRUST PLAN

Notes to Financial Statements

December 31, 2001 and 2000

The changes in net assets of the Master Trust for the years ended December 31, were as follows:

	2001
	-----
Additions:	
Company contributions	\$ 9,023,088
Employee contributions	1,716,159
Rollovers	52,760
Interest and dividends	3,262,692
Change in fair value investments:	
Mutual funds	(9,870,542)
Butler common stock fund	319,158
	-----
Total additions	4,503,315
Deductions:	
Benefits paid	(7,045,615)
Administrative expenses	(84,599)
	-----
Total deductions	(7,130,214)

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Net change	----- \$ (2,626,899) =====
Net assets available for benefits:	
Beginning of year	\$ 105,535,073 -----
End of year	\$ 102,908,174 =====

(7) NONPARTICIPANT-DIRECTED INVESTMENTS

Information about the net assets and the significant components of the changes in net assets relating to the nonparticipant-directed investments as of December 31 are as follows:

	2001	2000
	-----	-----
Net assets:		
Butler common stock fund	\$ 3,205,368	\$ 2,458,813
	=====	=====
Changes in net assets:		
Contributions	\$ 793,575	\$ 780,390
Interest and dividends	74,245	61,945
Net appreciation	306,506	293,407
Benefits paid to participants	(174,826)	(145,460)
Transfer to participant-directed investments	(177,740)	(191,741)
Loan withdrawals	(13,486)	(6,190)
Administrative fee	(61,719)	(60,425)
	-----	-----
	\$ 746,555	\$ 731,926
	=====	=====

8

BUTLER MANUFACTURING COMPANY  
401(k) EMPLOYEE SAVINGS TRUST PLAN

Notes to Financial Statements

December 31, 2001

(8) INVESTMENT PORTFOLIO RISK

The Plan provides for various investments, which, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility risks. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the statements of net assets available for benefits.

(9) FEDERAL INCOME TAXES

The Plan has received a favorable determination letter, dated April 26, 1995, from the IRS, qualifying the Plan under the Internal Revenue Code and exempting the trust from federal income taxes. The Plan has been amended since receiving the determination letter, and an application for



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determination was submitted to the Internal Revenue Service on January 14, 2002. The plan administrator believes the Plan is currently designed and being operated in compliance with the applicable requirements of the Internal Revenue Code. Therefore, no provision for income taxes is included in these financial statements.

(10) FORM 5500 RECONCILIATION

The reconciliation of the net assets available for benefits between the financial statements and the Form 5500 as of December 31 are as follows:

	2001 -----	2000 -----
Net assets available for benefits per the financial statements	\$ 94,115,331	\$ 96,938,181
Benefit obligations currently payable	(365,078)	(832,203)
	-----	-----
Net assets available per the Form 5500	\$ 93,750,253 =====	\$ 96,105,978 =====

The following is a reconciliation of benefits paid to participants per the financial statements for the year ended December 31, 2001 to the form 5500.

Benefits paid to participants per the financial statements	\$ 6,557,765
Amounts currently payable at December 31, 2001	365,078
Amounts currently payable at December 31, 2000	(832,203)
	-----
Benefits paid to participants per the Form 5500	\$ 6,090,640 =====

9

SIGNATURE

THE PLAN. Pursuant to the requirements of the Securities Exchange Act of 1934, the Administrative Committee of the Plan has duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

BUTLER EMPLOYEE SAVINGS TRUST

Date: June 28, 2002  
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By: /s/ Larry C. Miller  
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Larry C. Miller, Member of the  
Administrative Committee

EXHIBIT INDEX

Exhibit Number	Description
23	Independent Auditors' Consent
23.2	Notice Regarding Consent of Arthur Andersen LLP